

ACTON-BOXBOROUGH REGIONAL SCHOOL COMMITTEE (ABRSC) MEETING  
(revised 3/15/17 at 2:45 p.m., see change to Executive Session time only)

Library  
R.J. Grey Junior High School

March 16, 2017  
~~6:30 p.m. Executive Session~~  
7:00 p.m. Open Business Meeting  
7:30 p.m. FY18 School Choice Public Hearing  
Followed by return to Business Meeting  
9:30 p.m. Executive Session (approx. following Business Meeting)

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**AGENDA**

1. **ABRSC Call to Order** – *Mary Brolin*
2. **Chairman’s Introduction** – *Mary Brolin*
  - 2.1. Annual Spring Town Elections
    - Acton Election is Tuesday, March 28
    - Boxborough deadline to submit papers is March 28 for Election on May 16
3. **Statement of Warrant**
4. **Approval of Minutes**
  - 4.1. ABRSC Meeting of 2/16/17, 2/2/17 and Budget Saturday on 1/21/17 (*next meeting*)
5. **Public Participation**
6. **ABRHS Students Presentation: Transitioning from Reliance on Bottled/Imported Water** – *ABRHS Students Chantal Raguin and Anna Rychlik*
  - 6.1. Presentation
  - 6.2. Recommendation to Accept Gift of Water Bottle Filler at the Junior High– **VOTE** – *Glenn Brand*
7. **ABRSC SCHOOL CHOICE PUBLIC HEARING (7:30)**
  - 7.1. School Choice Hearing Memo – *Marie Altieri*
  - 7.2. Participation in School Choice Program 2017-2018 –**VOTE** – *Glenn Brand*
8. **RETURN TO BUSINESS MEETING**
9. **ABRSD Director of Finance Decision** - *Glenn Brand*
  - 9.1. Recommendation to Appoint Mr. David A. Verdolino as Director of Finance– **VOTE** – *Glenn Brand*
10. **ABRSD Budget Update** – *Glenn Brand, Clare Jeannotte (if needed)*
11. **Regional Financial Oversight Committee (RFOC) Annual Report per Regional Agreement** – *Mary Brolin, Clare Jeannotte*
  - 11.1. FY16 Per Pupil Expenditures by School (per Regional Agreement Section 11 & App A Section e)
  - 11.2. Tracking of Financial Benefits
  - 11.3. Recommendation to Approve Regional Financial Oversight Committee Statement to be Read at Annual Town Meetings - **VOTE** – *Mary Brolin*
12. **ABRSD Auditor's Agreed Upon Procedures** – *Clare Jeannotte*
  - 12.1. High School Student Activity Funds, 6/30/16

*At ABRSD, our mission is to develop engaged, well-balanced learners through collaborative, caring relationships.*  
**WELLNESS - EQUITY - ENGAGEMENT**

- 12.2. School District End of Year Financial Report, 6/30/16
- 12.3. ABRSD School Activity Programs and Accounts Policies, File: JJ and JJF

**13. Kindergarten Registration Update – Marie Altieri**

**14. ABRSD Master Plan / School Building Project Update**

- 14.1. Massachusetts School Business Authority (MSBA) Update – *Glenn Brand*
  - 14.1.1. Slides
  - 14.1.2. Letter and Press Release regarding the C.T. Douglas School, 2/15/17
  - 14.1.3. Initial Compliance Certification – ABRSD/C.T. Douglas Elementary School (due 5-3-17)
- 14.2. District Master Plan Review Committee (DMPRC) Update – *Mary Brolin, Kristina Rychlik*
  - 14.2.1. Meeting minutes of 3/1/17 and 3/8/17
  - 14.2.2. Public Forum Presentation slides and handouts
  - 14.2.3. Public Forum Flyer
  - 14.2.4. Memo: Douglas and Gates Schools’ Septic Systems Remain in Good Order, *JD Head*
- 14.3. Recommendation to Authorize the Superintendent to Resubmit to the Massachusetts School Building Authority (MSBA) Statements of Interest (SOIs) for:
  - 14.3.1. The Luther Conant School – **VOTE** – *Glenn Brand*
  - 14.3.2. The Paul P. Gates School – **VOTE** – *Glenn Brand*

**15. Recommendation to Withdraw from MA Electric School Bus Grant Program – **VOTE** – Glenn Brand**

- 15.1. Memo from JD Head

**16. Recommendation to Approve JH/HS Early Dismissal Days on FY18 School Calendar for Oct 12, Feb 8 and Mar 29 – Second Read – **VOTE** - Glenn Brand**

**17. Subcommittee Reports**

- 17.1. Budget – *Maria Neyland (oral)*
- 17.2. Policy
  - 17.2.1. Studying Controversial/Sensitive Issues, File: IMB - Second Read - **VOTE** - *Brigid Bieber*
  - 17.2.2. School Volunteers, File: IJOC – Second Read – **VOTE** - *Brigid Bieber*
  - 17.2.3. Mission, Vision, Values, File: AD and AD-E – First Read
- 17.3. Outreach (including PTO Co-chairs) – February 2017 Update - *Kristina Rychlik*

**18. School Committee Member Reports**

- 18.1. Acton Leadership Group (ALG) – *Amy Krishnamurthy, Paul Murphy*
  - 18.1.1. Minutes of 2/16/17 meeting
  - 18.1.2. Materials from 3/9/17 meeting
- 18.2. Boxborough Leadership Forum (BLF) – *Mary Brolin*
- 18.3. Health Insurance Trust (HIT) – *Mary Brolin*
- 18.4. Acton Finance Committee – *Amy Krishnamurthy, Deanne O’Sullivan*
- 18.5. Acton Board of Selectmen – *Eileen Zhang*
- 18.6. Boxborough Finance Committee- *Mary Brolin*
- 18.7. Boxborough Board of Selectmen – *Maria Neyland, Brigid Bieber*
- 18.8. Minuteman Technical High School (MMT) Update – *Diane Baum*
- 18.9. Acton Capital Improvement Planning (CIP) Update – *Kristina Rychlik*
- 18.10. OPEB Trust 3/3/17 Board Meeting Report – *Mary Brolin (oral)*

**19. Recommendation to Accept \$500 Gift from the AB Regional Parent Teacher Student Organization (PTSO) to the R.J. Grey Junior High School – **VOTE** – Glenn Brand**

20. **Recommendation to Accept Grant from Exxon Mobil Educational Alliance Math & Science to Gates School – VOTE – Glenn Brand**
21. **Recommendation to Accept Grant from Target Field Trips/Scholarship America to Conant School – VOTE – Glenn Brand**
22. **Recommendation to Accept Gift from ABRHS Track Boosters for Assistant Coach – VOTE – Glenn Brand**
23. **Recommendation to Approve ABRHS Exchange Trip to Spain – VOTE – Glenn Brand**
24. **Superintendent’s Report/Updates – Glenn Brand (oral)**
- 24.1. Gatekeeper Training for School Personnel
25. **FOR YOUR INFORMATION**
- 25.1. Monthly Student Enrollment, 3/1/17
- 25.2. Annual Town Meeting Budget Book
- 25.3. Kid Friendly Movie Night at Acton Town Meeting, 4/3/17 and 4/4/17
- 25.4. 2017 Chair Ceremony Honoring Staff with 20 Years of Service to the District
- 25.5. ABRSD Financial Reports as of 2/28/17
- 25.5.1. Revenue vs Budget
- 25.5.2. Expenses vs Budget
- 25.5.3. Special Revenue
- 25.5.4. Grants
- 25.6. 2016-2017 School Calendar voted 3/1/17 with Revision to 2 March dates & 3 Snow Days
- 25.7. 17<sup>th</sup> Annual Robert Creeley Awards Presentation, March 29, 2017 at 7:30 pm, ABRHS
- 25.8. Acton Candidates’ Night, Wednesday, March 15<sup>th</sup> at 7:00 p.m., Acton Town Hall
- 25.9. Family Learning Series Presentations:
- 25.9.1. April 5, 2017, 7:00 - 8:30 PM  
 Presenter: Dr. David Miele  
 Topic: *Academic Mindsets: Their Role in Learning, Parenting, and Teaching*  
 Audience: Grades PK-12  
 Location: RJ Grey Auditorium
- 24.10 Town of Acton Appoints New Police Chief
26. **EXECUTIVE SESSION at 9:30 p.m.** (approximately, to follow Business Meeting)  
 To discuss strategy with respect to collective bargaining with the Acton Boxborough Education Association (ABEA)

27. **Adjourn**

**NEXT MEETINGS:**

- Acton Town Meeting begins on Monday, April 3 at 7:00 p.m. in the High School Auditorium
  - Link to the Town Meeting Warrant: [www.acton-ma.gov/warrant](http://www.acton-ma.gov/warrant)
- April 27 – ABRSC Meeting at 7:00 p.m. in the Jr High Library (material posted Mon, April 24)
- Boxborough Town Meeting begins on Monday, May 8
- May 18 - ABRSC Meeting at 7:00 p.m. in the Jr High Library (material posted May 12)