

## Food Service Department 2017-2018

Welcome to the 2017-2018 school year. The Acton and Boxborough Elementary school lunch price is \$2.75 and Acton-Boxborough Jr. High and Senior high lunches start at \$2.75 with tiered pricing to \$3.75. All lunches include an entrée, choice of milk, fruit, and vegetable. If a student wants to purchase an a la carte milk, it is available for \$.50.

The Food Service Department now offers an online application for free or reduced lunches at <http://www.abschools.org/departments/food-services/free-reduced-lunch>. If you need a paper application, you may print it from the website or you can contact your school's secretary or counselor for a paper copy.

The Acton-Boxborough Regional Schools use a pre-payment system for all school meal and cafeteria purchases. Each student has his/her own lunch account which is accessed by using the school assigned Lunch ID number. **ALL** students enter this number into the PIN pad located at each register to purchase food. Younger students will receive help with this from food service staff members. Please note that if a student forgets his/her ID number we can access it through a search at the register. However, this will slow the process so we encourage students to know their Lunch ID number. Students' Lunch IDs will remain the same for the entire time in the Acton-Boxborough Regional School system.

If you do not have your child's lunch ID, please log into the PowerSchool Parent Portal <https://absis.ab.mec.edu/public/>. For High School and Elementary schools, login and choose **My Class Schedule Page** link. Lunch ID for the Junior High can be found on the **Team Assignment** link in PowerSchool.

To pre-pay money to your child's lunch account, you can either send in cash/check to your school's cafeteria manager OR log into **SCHOOLCAFE** at [www.schoolcafe.com](http://www.schoolcafe.com) to prepay using a credit card. To ensure proper credit when paying by cash or check, please include student's first name, last name and Lunch ID on the memo line of the check and please attach the appropriate form. Checks are payable to "AB Food Services Dept." All forms can be found on the Food Services Website at:

<http://www.abschools.org/departments/food-services/lunch-prepayment>

Checks can be given to a teacher or a cashier at any of the elementary schools or left in a lockbox just outside the cafeteria at the Junior High and High School.

To prepay to your student's account by credit card, please create an account at [www.schoolcafe.com](http://www.schoolcafe.com). (Please note that there is a \$1.75 fee for each credit card transaction processed through SchoolCafe.) In SchoolCafe, you can set-up low balance reminders, automatically add money to your students' accounts and manage a la carte purchases.

If you have any further questions, please call the Food Service department at 978-264-4700 x3221 or email us at [lunchonline@abschools.org](mailto:lunchonline@abschools.org). We look forward to serving your child a healthy lunch at school.

Sincerely,

Kirsten Nelson, Director of Food Services