



August 2016

Dear Parents and Guardians:

From time to time, families may face financial difficulties, and school related dues and fees can compound family stressors. If your family is experiencing a financial hardship, you or your child can make a request for assistance. Once you contact a member of the school staff, listed below you will be given information and be asked to fill out an "Application for Financial Assistance" form for various types of financial relief.

Category	Area of Need	Types of Assistance:			Forms/ Information available from:
		Reduced	Free	Waived	
Lunch	Lunch	x	x		Principal, Assistant Principal, School Secretary, Counselor, Food Service Director
Tuition	All-Day Kindergarten	x		x	Principal, School Secretary, Counselor
	Acton Public Schools Preschool	x		x	Early Childhood Coordinator, Classroom Teacher
	Community Ed. Extended Day and/or Preschool program	x			Principal, Assistant Principal, School Secretary, Counselor, Community Education
	Summer school	x		x	Principal, Assistant Principal, School Secretary, Counselor
Fees	Elementary schools' before- and after-school programs	x		x	Principal, School Secretary, Counselor
	Music programs	x		x	Music Director, Principal, Assistant Principal, School Secretary, Counselor
	Inter-scholastic athletics	x		x	Coach/Athletic Director, Principal, Assistant Principal, School Secretary, Counselor
	Field trips, school-sponsored events, Project Wellness, & Senior Dues	x	x		Principal, Assistant Principal, School Secretary, Counselor
	PSAT, SAT I/II, AP exams, and college applications*	x		x	Counselor, Assistant Principal
Tickets	Special events			x	Principal, Assistant Principal, School Secretary, Counselor
Scholarship	Local needs-based college scholarship awards	Partial Scholarship			Counselor, Assistant Principal

* Note: These supports are offered by the testing companies and by some colleges – not by the public schools.

Both Acton and Boxborough have Community Services Coordinators, who can connect you with additional services:

Acton: Laura Ducharme Phone: 978-929-6651 Email: lducharme@acton-ma.gov
Boxborough: Laura Abraham Phone: 978-264-1730 Email: LAbraham@boxborough-ma.gov

The Acton Food Pantry is also a resource for town residents, accessible by calling 978-635-9295. For those who may already be receiving subsidized housing, additional supports are available through the Acton Housing Authority at 978-263-5339.

Finally, further information on school or community services or assistance can be just a phone call away by dialing the Pupil Services Office at 978-264-4700 x3265. All information is kept confidential.

Sincerely,

Dawn G. Bentley, Ed.D.
 Assistant Superintendent for Student Services